



# United States Department of the Interior

## OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165  
Denver, Colorado 80225-0165

Subject: Enhancements to the External MRMSS Application Request Process

Dear Lessees, Reporters, and Payors:

The Office of Natural Resources Revenue (ONRR) is pleased to announce improvements to the External Minerals Revenue Management Support System (MRMSS) Application Request Form (EMARF). These enhancements are part of ONRR's ongoing efforts to modernize systems and processes, providing you with more flexible and efficient tools for managing access to the information your company reports to ONRR.

### **New Enhancements**

These updates are designed to give you a smoother and more efficient experience when managing user access. Previously, you were required to submit an EMARF not only when new users needed access, but also when changes were required for existing user accounts. Under the updated process, your company will now be able to manage its own user accounts.

ONRR is introducing a new elevated user role known as the Company Administrator. Individuals approved for this role will have expanded capabilities, including the ability to:

- Create new user accounts
- Assign users to Customer IDs within the Administrator's span of control
- Update contact information for existing users
- Remove user access when no longer required

### **Transition to the New Process**

No immediate action is required on your part. ONRR will send additional communication to describe your next steps and to ensure this transition is smooth and straightforward.

Sincerely,

Nathan Brannberg  
Program Manager  
Markets, Economics, Strategy, and Analytics