



United States Department of the Interior

OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165
Denver, Colorado 80225-0165

Subject: New Digital Access to Form ONRR-4444 and EIN Certification Now Available

Dear Lessees, Reporters, and Payors,

The Office of Natural Resources Revenue (ONRR) is pleased to announce the release of the electronic Form ONRR-4444 (“Addressee of Record Designation for Service of Official Correspondence”) and Employer Identification Number (EIN) information. This enhancement is part of our broader initiative to modernize ONRR systems and improve your experience as valued industry partners.

As part of our ongoing commitment to transparency, efficiency, and user-centered service, this update introduces a more streamlined and intuitive interface, enabling you to:

- Electronically access, view, and maintain your EIN information
- Easily access and review your current Form ONRR-4444 information
- Update existing correspondence types for ONRR Customer IDs to which you have access
- Add correspondence types not currently associated to your account

This digital capability helps you manage your reporting responsibilities more effectively. As a reminder, Form ONRR-4444 must be submitted within two weeks of any address change per 30 CFR § 1218.580.

We encourage all customers to review their Form ONRR-4444 and EIN information to ensure it is accurate and up to date.

Sincerely,

Shayna Hoercher
Program Manager
Data Intake, Solutioning, and Coordination