Appendix A
Contact Information

The best source of contact information is the ONRR web site at www.ONRR.gov. The Contact Us link in the upper right corner of every major page contains contact lists, arranged by subject, that provide current assignments and phone numbers.

The entries below include directions to specific information on ONRR.gov.

Refunds

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Payments
- Select Accounts Receivable, Billing and Financial Issues Information
  - Federal
  - Indian

Mail completed forms to:
Office of Natural Resources Revenue
Revenue, Reporting, and Compliance Revenue
Financial Management
PO Box 25165, MS63220B
Denver CO  80225-0165
Allowances

Federal oil/gas (offshore) requests for exceptions to allowance limits or computation methods.

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Royalty Reporting.
- Go to the Allowance section, click the appropriate form and follow the instructions.

Mail completed forms to:
Office of Natural Resources Revenue
Royalty Valuation
PO Box 25165, MS643000B
Denver CO 80225-0165

Email: royaltyvaluation@onrr.gov

Federal oil/gas (onshore) requests for exceptions to allowance limits or computation methods.

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Royalty Reporting.
- Go to the Allowance section, click the appropriate form and follow the instructions.

Mail completed forms to:
Office of Natural Resources Revenue
Royalty Valuation
PO Box 25165, MS643000B
Denver CO 80225-0165

Email: royaltyvaluation@onrr.gov

Indian transportation forms submission.

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Royalty Reporting.
- Go to the Allowance section, click the appropriate form and follow the instructions.
Mail completed forms to:
Office of Natural Resources Revenue
Audit Management
PO Box 25165, MS620000B
Denver CO  80225-0165

Indian transportation (Indian oil and gas) requests for exceptions to allowance limits or computation methods.

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Royalty Reporting.
- Go to the Allowance section, click the appropriate form and follow the instructions.

Mail completed forms to:
Office of Natural Resources Revenue
Royalty Valuation
PO Box 25165, MS643000B
Denver CO  80225-0165

Email: royaltyvaluation@onrr.gov

Payor Codes (New) or name changes—required to make payments to ONRR

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click View the Royalty Reporter checklist here.
- All current information is available on this page.

Code of Federal Regulations (CFR)

Electronic Code of Federal Regulations, (e-CFR) web site:
http://www.ecfr.gov/cgi-bin/ECFR?page=browse
Electronic Payments

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the REPORTING/PAYING tab.
- Click Payments.
- Instructions for all methods of electronic payment to ONRR are available on this page.

The Payments page lists phone numbers for individuals and groups who support particular electronic payment methods.

Electronic Reporting

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the REPORTING/PAYING tab.
- Click Production Reporting or Royalty Reporting or Solid Minerals Reporting.
- Follow the instructions.

Final Rule containing exceptions to electronic reporting (Final Rule, 64 FR 38116—July 15, 1999).

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the ONRR/About tab.
- Click Rules & Regulations.
- On the MMS Revenue Rulemakings page, scroll down and click AC40—Electronic Reporting.
Ecommerce and Data Warehouse Portal

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click on DW Portal or eCommerce link

Form ONRR-2014 reporting instructions for Royalty Reporting Paper (except Solid Minerals)

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the REPORTING/PAYING tab.
- Click Royalty Reporting.
  - In the second section on the *Royalty Reporting (except Solid Minerals)* page, find the Forms section.
  - The Royalty Reporting form is Form ONRR-2014. Open the form and follow the instructions on the second page.

Mail completed forms to (only for those without internet connectivity):
Office of Natural Resources Revenue
PO Box 25627
Denver CO  80225-0627

In the Contacts section, you will find resources on the following topics:

- Electronic Reporting Inquiries
- Royalty Reporter and Error Correction (Electronic Reporting Problems)
- Lease/Agreement Maintenance and Rent Status
Form ONRR-2014 reporting instructions for Solid Minerals

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the REPORTING/PAYING tab.
- Click Solid Minerals Reporting.
- In the Reporting Forms section, under Production & Royalty, open Form ONRR-2014 and follow the instructions on the second page.

Mail completed forms to (only for those without internet connectivity):
Office of Natural Resources Revenue
PO Box 25627
Denver CO 80225-0627

Handbooks

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the REPORTING/PAYING tab.
- Click Handbooks.
- All current handbooks are available electronically on this page.

Index Zone Prices

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the VALUATION tab.
- Click Indian Index Zone Prices.
- All current information is available on this page.

Index Gas Valuation

- Open [www.ONRR.gov](http://www.ONRR.gov).
- Click the VALUATION tab.
- Click Valuation Regulations.
- All current information is available on this page.
Indian Lockbox Payments

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Payments.
- **Scroll down to the Payments to Indian Lockboxes section.**

Interest Statements, Current Interest Rates, Current Late Payment and Overpayment

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Late Payment Interest.
- All current information is available on this page.

IRS Reporting/Payment Responsibilities

- Contact the IRS directly.
- Tax ID Number for 1099’s: 84-0848646

Major Portion Prices

- Open www.ONRR.gov.
- Click the VALUATION tab.
- Click Indian Major Portion Gas Prices.
- All current information is available on this page.

Overpayments, Federal and Indian

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Late Payment Interest.
- All current information is available on this page.
Rent and Royalty Share Submission to CIRI

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click Payments.
- **Scroll down to the Jointly owned Lease Payments section.**
- The information you need is in the CIRI Leases subsection.

Reports/payments/other items—delivered by courier

**Note:** This address is for courier deliveries ONLY. The US Post Office does not deliver to this address; overnight or certified mail is delivered to our PO Box.

Office of Natural Resources Revenue
PO Box 25165, Entrance N1
Building 85, Eighth Street
Denver Federal Center, CO 80225
Delivery hours are 7:00 am - 4:00 pm weekdays (except Federal holidays)

Reports/payments/other items—delivered by US Post Office

**Note:** All mail—including overnight express deliveries and certified mail—is delivered to this PO Box:

Office of Natural Resources Revenue
PO Box 25165
Denver CO 80225-0165

Reports/payments/other items—delivered in person

Delivery hours are 7:00 am - 4:00 pm weekdays (except Federal holidays).

Office of Natural Resources Revenue
PO Box 25165, Entrance N1
Building 85, Eighth Street
Denver Federal Center, CO 80225

Use the main Federal Center entrance, Gate 1, on Kipling Avenue north of Alameda Parkway in Lakewood. You must show a valid Driver’s License to enter the Federal Center. Proceed west to the second stop sign. Turn right and proceed north to another stop sign. Cross 1st Avenue and proceed past the building on the left to the north parking lot. There are two delivery parking spaces. Ring the bell beside the outer doors for service at the window.