



United States Department of the Interior

OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165
Denver, Colorado 80225-0165

AUG 21 2015

Subject: Elimination of Courtesy Notices for Solid Minerals Obligations

Dear Payor:

ONRR will be eliminating the mailing of courtesy notices on September 1, 2015 for those rentals or deferred bonus obligations due November 1, 2015.

Reporting Instructions for Solid Minerals Rental and Deferred Bonus Obligations

If your lease is not associated to a mine, you must report lease level obligations on Form ONRR-2014.

If your lease is associated to a mine, you must report lease level obligations on Form ONRR-4430.

- **Rentals**

Use transaction code 04 to report and pay rent payments that are not recoupable against production. The amount of rent due is stipulated in your lease terms and is, except in some circumstances, due on or before the lease anniversary date.

Use transaction code 05 to report and pay rent payments that are recoupable against production. The amount of rent due is stipulated in your lease terms and is, except in some circumstances, due on or before the lease anniversary date.

Refer to the Minerals Reporter Handbook Chapter 4 pages 4-29 through 4-34 for complete reporting requirements.

The Minerals Reporter Handbook can be found at:
<http://www.onrr.gov/ReportPay/Handbooks/default.htm>.

- **Deferred Bonus**

Use transaction code 67 to report and pay deferred bonus payments. The amount of bonus due is stipulated in your lease terms and is, except in some circumstances, due on or before the lease anniversary date.

If you have any questions, please contact Mr. Michael Anspach at 303-231-3618.

Sincerely,

A handwritten signature in blue ink that reads "Jim Steward". The signature is written in a cursive style with a large, stylized "J" and "S".

Jim Steward
Program Director
Financial and Production Management